

PELAN AUDIT DALAMAN JAMINAN KUALITI FSSR (BIL.2 SEPT/2021)
PENGURUSAN, PENTABIRAN, ETIKA DAN INTEGRITI
FSSR UiTM SHAH ALAM & PUNCAK ALAM
20 – 24 SEPT 2021 SECARA ATAS TALIAN

MASA	AKTIVITI	INTERNAL AUDITOR FSSR	AUDITEE	NOTES	VENUE
20.9.2021 9.00 - 9.30 AM	Ucapan Taklimat Audit dari KUK/KSA bersama semua team Auditor dan Pengurusan FSRR				Google Meet Platform
10.00 pagi hingga selesai 20 – 24.9.2021	1.1) Formulation and Development of FSSR Strategic Plans 1.2) Governance Function and Mechanism 1.3) Institutional and Academic Leadership 1.4) Quality Improvement and Enhancement	1. Puan. Linda Abd. Hamid 2. Puan. Nabila Aimi Mohamed Ghazali	• Pengurusan dan Pentadbiran • FSSR corporat office	• Quality Manual Faculty • Strategik Planning Reviews • Faculty Strategik Initiavites	
	2.1) FSSR Risk Management related to Academic & Non Academic 2.2 The Safety And Risk Management Operational	1. En. Wan Zamani Wan Zakaria 2. Puan Ummi Zinnirah Mohd Yusof	• Penyelaras Pengurusan Risiko FSSR		
	AUDIT SUSULAN (Audit susulan, AOC Audit Dalam Bil 1/2021 dan AOC Audit ER-iQMS)	1. Puan Norhayati Che Daud 2. En. Zulkifli Romli	• Laporan Penemuan Audit Lepas		

	3) Human Resources & Training 3.1- Recruitment & Managemant 3.2 Staff Development Plans	1. Puan Farhanah Abu Sujak 2. Cik Aisyah Mohd Yasim 3. Puan Farah Hanani Ahmad Fauzi 4. En. Mohd Khairi Shamsudin	• TDA • TP • KPP • KP Undergrad • KP Postgrade		
	4) Administration Management & Human Resouces – Academic & Non Academic Department / Unit FSSR Shah Alam & Puncak Alam 4.1 - Service & Development 4.2 Purchasing/Financial Budget Report	1. Puan Mastura Omar 2. Puan Nurul Huda Mohd Din 3. Puan Lili Eliana Binti Mohd Radzuan 4. En. Mohd Jamil bin Muhamad Amin	• TDA • TD • KPP • KP Undergrad • KP Postgrade		
	5) Operational and Delivery systems for Academic and Non Academic Department / Unit FSSR Shah Alam & Puncak Alam. 5.1 Industry/community/ International linkages and collaboration 5.2 Reseachr & Innovation 5.3 Entrepreneurship / Masmed	1. Puan Ainun Jariah Yaacob 2. En. Jamil Iswan Abu Daud 3. Puan Siti Noor Azila binti Noordin 4. En. Saiful Bahar bin Salim	• TD Reseachr & Innovation • TD ICEAN • KPP • KP Undergrad • KP Postgrade • Penyelaras Entrepreneurship/MASMED		
24.9.2021 10.00 PAGI	Pembentangan <i>Pre-liminary</i> Audit Dalam Bil.2/2021 FSSR (AUDITOR SAHAJA)				Google Meet Platform
3.00 PETANG	Mesyuarat Penutup Auditor Dalam Bil.2/2021 FSSR (PENGURUSAN DAN WARGA FSSR)				